

# **Forward Plan**

**1 August to 30 November 2012**

## **What is the forward plan?**

The forward plan is a list of the key decisions and other planned Cabinet and Cabinet Member decisions the council intends to take over a four-month period from 1 August 2012. The plan is updated monthly and published at least 14 days before it comes into effect.

## **What is a key decision?**

Key decisions are defined as decisions, which in the view of the relevant Strategic Director, are likely:

- to incur expenditure or make savings which are significant
- to be significant in its effect on communities within more than one ward

Officers may also include other items that do not fit the above definition in the forward plan on a voluntary basis.

## **What does the forward plan tell me?**

The plan gives information about:

- what decisions (key and otherwise) are coming forward in the next four months and beyond
- when those key decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

## Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers. Most key decisions are taken at public meetings.

## Who are the members of the Cabinet?

- [Councillor Matthew Barber](#) (Leader) – responsible for corporate strategy and finance
- [Councillor Roger Cox](#) (Deputy Leader) – responsible for planning and housing
- [Councillor Yvonne Constance](#) – responsible for legal and democratic services, human resources, IT, and customer services
- [Councillor Reg Waite](#) – responsible for commercial services
- [Councillor Elaine Ware](#) – responsible for economy, leisure and property

## How do I make contact?

Each entry in the plan indicates the names of all the relevant people to contact about that particular item.

The telephone numbers for the relevant officers are listed in the individual entries in the forward plan. The contact details for the Cabinet Members are available on the Council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk) or by telephoning the Council offices on 01235 520202.

## How do I get copies of agenda papers?

The agenda papers for Cabinet meetings are available five working days before the meeting on the Council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk). Alternatively you can contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: [steve.culliford@southandvale.gov.uk](mailto:steve.culliford@southandvale.gov.uk).

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

## How to make representations to the Cabinet

Members of the public wishing to address a meeting of the Cabinet on an issue relating to the Council's powers and duties should notify the Head of Legal and Democratic Services by 10am on the day of the meeting. Please contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, The Abbey House, Abingdon, OX14 3JE, tel: 01235 540307, e-mail: [steve.culliford@southandvale.gov.uk](mailto:steve.culliford@southandvale.gov.uk).

# Forward Plan

DECISION AND PURPOSE	KEY DECISION ?	DECISION MAKER	DATE FIRST ON FORWARD PLAN	CABINET MEMBER	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	BACKGROUND DOCUMENTS
<b>Science Vale UK Enterprise Zone - business rates policy and local development orders</b>	KEY	Cabinet August 2012	November 2011	Councillor Matthew Barber	Consult Cabinet members	Toby Warren Tel. (01235) 547695 Email: <a href="mailto:toby.warren@southandvale.gov.uk">toby.warren@southandvale.gov.uk</a>	Cabinet report
<b>To consider property disposals (exempt decision)</b>	KEY	Cabinet member for economy, leisure and property August 2012	March 2012	Councillor Elaine Ware	Consult Cabinet members	Chris Tyson, Head of Leisure Economy and Property Tel. (01235) 540378 Email: <a href="mailto:chris.tyson@southandvale.gov.uk">chris.tyson@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Great Western Park - to consider the future ownership and management of the council's land for communal facilities</b>	KEY	Cabinet August 2012	December 2011	Councillor Roger Cox	Consult Cabinet members	Toby Warren Tel. (01235) 547695 Email: <a href="mailto:toby.warren@southandvale.gov.uk">toby.warren@southandvale.gov.uk</a>	Cabinet report
<b>To extend the service level agreement between South and Vale for running the CCTV control room</b>	KEY	Cabinet member for legal and democratic services August 2012	July 2012	Councillor Yvonne Constance	Consult Cabinet Members Consult South Oxfordshire District Council	Liz Hayden Tel. (01235) 540309 Email: <a href="mailto:liz.hayden@southandvale.gov.uk">liz.hayden@southandvale.gov.uk</a>	Cabinet delegated decision form

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<b>Review the performance of DC Leisure in managing the White Horse Leisure and Tennis Centre</b>	No	Cabinet member for economy, leisure and property August 2012	May 2012	Councillor Elaine Ware	Cabinet member and Scrutiny Committee	Chris Webb Tel. 01235 540358 Email <a href="mailto:chris.webb@southandvale.gov.uk">chris.webb@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Consider permanent solution and possible funding to repair Grove Cemetery memorial wall</b>	No	Cabinet member for finance 1 Aug 2012	July 2012	Councillor Matthew Barber	Consult Grove Parish Council and Grove District Council ward members	Steve Bishop, Strategic Director and Section 151 Officer Tel. (01235) 540332 Email: <a href="mailto:steve.bishop@southandvale.gov.uk">steve.bishop@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Westway, Botley (exempt decision)</b>	KEY	Cabinet August 2012	August 2012	Councillor Elaine Ware	Consult Cabinet members	Graham Hawkins Tel. (01235) 540410 Email: <a href="mailto:graham.hawkins@southandvale.gov.uk">graham.hawkins@southandvale.gov.uk</a>	Cabinet report
<b>To propose the South and Vale to lead the joint procurement of the CCTV maintenance contract with Oxford City Council, West Oxfordshire District Council, and Cherwell District Council</b>	No	Cabinet member for legal and democratic services September 2012	July 2012	Councillor Yvonne Constance	Consult Cabinet members Consult South Oxfordshire District Council, Oxford City Council, West Oxfordshire District Council, and Cherwell District Council	Liz Hayden Tel. (01235) 540308 Email: <a href="mailto:liz.hayden@southandvale.gov.uk">liz.hayden@southandvale.gov.uk</a>	Cabinet delegated decision form

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<b>Housing allocations policy subject to government code of guidance to be finalised by 31/5/12 - purpose to approve a new housing allocations policy</b>	KEY	Cabinet September 2012	January 2012	Councillor Roger Cox	Registered providers, all applicants , and Scrutiny Committee	Paul Staines, Head of Housing and Health Tel. (01235) 547621 Email: <a href="mailto:paul.staines@southandvale.gov.uk">paul.staines@southandvale.gov.uk</a>	Cabinet report
<b>Banking services - to award a contract for the provision of banking services</b>	KEY	Cabinet September 2012	March 2012	Councillor Matthew Barber	Consult Cabinet members	William Jacobs, Head of Finance Tel. (01235) 540455 Email: <a href="mailto:william.jacobs@southandvale.gov.uk">william.jacobs@southandvale.gov.uk</a>	Cabinet report
<b>Leisure and civic halls participation strategy</b>	KEY	Cabinet September 2012	August 2011	Councillor Elaine Ware	Consult Cabinet members	Jo Paterson Tel. (01235) 540379 Email: <a href="mailto:jo.paterson@southandvale.gov.uk">jo.paterson@southandvale.gov.uk</a>	Cabinet report
<b>To agree an agency agreement from Oxfordshire County Council to carry out work on their behalf related to the Flood and water management Act 2010</b>	KEY	Cabinet 5 Oct 2012	May 2012	Councillor Elaine Ware	Consult Cabinet members	John Backley Tel. (01235) 540443 Email: <a href="mailto:john.backley@southandvale.gov.uk">john.backley@southandvale.gov.uk</a>	Cabinet report
<b>Corporate plan 2008-12 - performance review</b>	KEY	Cabinet 5 Oct 2012	April 2012	Councillor Matthew Barber	Consult Cabinet members	Sally Truman, Policy and Community Engagement Manager Tel. (01235) 540408 <a href="mailto:sally.truman@southandvale.gov.uk">sally.truman@southandvale.gov.uk</a>	Cabinet report

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<b>Financial outturn report 2011/12</b>	No	Cabinet 5 Oct 2012	July 2012	Councillor Matthew Barber	Consult Cabinet members	Bob Watson Tel. (01235) 540426 Email: <a href="mailto:bob.watson@southandvale.gov.uk">bob.watson@southandvale.gov.uk</a>	Cabinet report
<b>Local development scheme</b>	KEY	Cabinet 5 Oct 2012	July 2012	Councillor Roger Cox	Consult Cabinet members	Mark Williams Tel. (01235) 540308 Email: <a href="mailto:mark.williams@southandvale.gov.uk">mark.williams@southandvale.gov.uk</a>	Cabinet report
<b>Tilsley Park, Abingdon (exempt decision)</b>	KEY	Cabinet 5 Oct 2012	April 2012	Councillor Elaine Ware	Consult Cabinet members	Kate Arnold Tel. (01235) 540416 Email: <a href="mailto:kate.arnold@southandvale.gov.uk">kate.arnold@southandvale.gov.uk</a>	Cabinet report
<b>Council tax support scheme - to recommend council to adopt a council tax support scheme</b>	KEY	Cabinet 7 Dec 2012	June 2012	Councillor Matthew Barber	Consult Cabinet members	Paul Howden Tel. (01235) 540385 Email: <a href="mailto:paul.howden@southandvale.gov.uk">paul.howden@southandvale.gov.uk</a>	Cabinet report
<b>Local development framework - to consider the updated draft core strategy</b>	KEY	Cabinet 7 Dec 2012	April 2012	Councillor Roger Cox	Consult Cabinet members	Mark Williams Tel. (01235) 540308 Email: <a href="mailto:mark.williams@southandvale.gov.uk">mark.williams@southandvale.gov.uk</a>	Cabinet report
<b>Better ways to pay</b>	KEY	Cabinet	December 2011	Councillor Matthew Barber	Consult Cabinet members	Geoff Bushell Tel. (01235) 547689 Email: <a href="mailto:geoff.bushell@southandvale.gov.uk">geoff.bushell@southandvale.gov.uk</a>	Cabinet report
<b>New homes bonus</b>	KEY	Cabinet	March 2012	Councillor Matthew Barber	Consult Cabinet members	Steve Bishop, Strategic Director and Section 151 Officer Tel. (01235) 540332 Email: <a href="mailto:steve.bishop@southandvale.gov.uk">steve.bishop@southandvale.gov.uk</a>	Cabinet report

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<b>Council tax support scheme - to recommend council to adopt a council tax support scheme</b>	KEY	Cabinet 7 Dec 2012	June 2012	Councillor Matthew Barber	Consult Cabinet members	Paul Howden Tel. (01235) 540385 Email: <a href="mailto:paul.howden@southandvale.gov.uk">paul.howden@southandvale.gov.uk</a>	Cabinet report
<b>Local development framework - to consider the updated draft core strategy</b>	KEY	Cabinet 7 Dec 2012	April 2012	Councillor Roger Cox	Consult Cabinet members	Mark Williams Tel. (01235) 540308 Email: <a href="mailto:mark.williams@southandvale.gov.uk">mark.williams@southandvale.gov.uk</a>	Cabinet report
<b>Better ways to pay</b>	KEY	Cabinet	December 2011	Councillor Matthew Barber	Consult Cabinet members	Geoff Bushell Tel. (01235) 547689 Email: <a href="mailto:geoff.bushell@southandvale.gov.uk">geoff.bushell@southandvale.gov.uk</a>	Cabinet report
<b>New homes bonus</b>	KEY	Cabinet	March 2012	Councillor Matthew Barber	Consult Cabinet members	Steve Bishop, Strategic Director and Section 151 Officer Tel. (01235) 540332 Email: <a href="mailto:steve.bishop@southandvale.gov.uk">steve.bishop@southandvale.gov.uk</a>	Cabinet report